

# AIR MAIL

## WINTER SERVICES, 1924-5.

### I.—CONDITIONS OF POSTING FOR THE LETTER AIR MAILS.

1. **Any kind of Letter Packet may be sent by Air Mail, i.e.,** letters, postcards, printed papers and commercial papers and samples. Air Mail packets can be registered, but cannot at present be insured. **An Air Mail packet may be posted in any of the ordinary ways of posting.**

2. Any packet intended for transmission by Air Mail, besides conforming to the ordinary regulations of the letter post, **must**:—(1) bear an **“Air Mail” label** or manuscript equivalent, and sometimes a special marking in addition; (2) be prepaid with an **Air Mail fee** (see paragraph 4), in addition to the ordinary postage (foreign or Imperial—see paragraph 6).

3. **“Air Mail” labels** may be obtained **free of charge** at any Head or Branch Post Office, or on written application from the Secretary (Air Mails), General Post Office, London, E.C.1. The label should be affixed to the top left-hand corner of the cover of the packet. If a label is not available, the cover of the packet should be marked in manuscript as prominently as possible, **“By Air Mail”**; but the use of the label is greatly to be preferred. If a special additional marking is required (see notes F and G to paragraph 8), it should always be inserted *immediately beneath the label* (or its equivalent).

4. The **Air Mail fee** must be prepaid with postage stamps in the ordinary way. **Any packet which is not fully prepaid with the appropriate Air Mail fee will not be sent by Air Mail.**

5. **Express delivery** at the place of destination is not covered by the Air Mail fee. If express delivery is desired as well as transmission by air, an additional fee of 6d. (per packet) must be paid, and the cover of the packet must be prominently marked with the word **“Express.”** Similarly, if **registration** is required, the usual fee must be prepaid.

6. The **ordinary postage** due (in addition to the Air Mail fee) on an Air Mail packet should be prepaid **at the rate applicable to the class of letter packet concerned, i.e.,** at the letter rate, printed paper rate, sample rate, etc., as the case may be.

7. As regards the **LATEST TIME OF POSTING** for the Air Mails (a) **in London**—see the separate London inset, (b) **in the Provinces**—enquiry should be made at the local Head Office.

8.

## II.—FOREIGN AND IMPERIAL LETTER AIR MAILS.

AIR ROUTE and COUNTRIES served.	Fee (see par. 2).	Mail closes in London (G.P.O.) (see Note A).	(a) Delivery normally obtained at certain principal places. (b) Onward connexion to more distant places by ordinary route.	Estd. saving in time of transit to more distant places.	Useful period of posting at G.P.O., London, each week-day (see Note B).
(1) <i>London to Paris.</i>					
FRANCE—except North Spain Switzerland .. Italy .. Austria (see also under [3]) Jugo-Slavia (do.) Bulgaria Greece Turkey	2d. per oz.	11.0 a.m. (at counter)	(a) <b>Paris</b> —same evening. Most of France next morning. (b) By night Mail trains from Paris same day.	Up to 24 hours	7.30 a.m. to 11.0 a.m.
(2) <i>London-Brussels-Cologne.</i>					
BELGIUM .. ..	2d. per oz.	6.45 a.m.	(a) <b>Brussels, Antwerp</b> —same afternoon or evening.		6.0 p.m. to 6.45 a.m.
GERMANY—Occupied areas ..	2d. per oz. (occupied areas only)	6.45 a.m.	(a) <b>Cologne</b> (Rhine Army)—same afternoon. (Civil addresses)—same afternoon.		12 noon to 6.45 a.m. 6.0 p.m. to 6.45 a.m.
South (Bavaria, &c.)	3d. per oz.		(b) By night Mail trains from Cologne same day.		
(3) <i>North European (Croydon—Amsterdam—Hanover—Hamburg—Berlin.)</i>					
HOLLAND .. ..	2d. per oz.	6.0 a.m. and 6.45 a.m.	(a) <b>Rotterdam and Amsterdam</b> —same afternoon. <b>Rest of Holland</b> —same evening or first post next morning.		6.0 p.m. to 6.0 a.m.
GERMANY—North, (places beyond Hanover) ..	3d. per oz.	6.0 a.m.	(a) <b>Hanover, Hamburg, Berlin</b> —same afternoon or evening, if express fee prepaid. <b>Dresden, Breslau, &amp;c.</b> , by first post next morning. (b) By night Mail trains from Berlin same day.		6.0 p.m. to 6.0 a.m.
Czecho-Slovakia .. Austria .. Hungary .. Jugo-Slavia .. Danzig .. Poland .. Russia .. East Baltic States					
(4) <i>Toulouse—Casablanca and Oran (see Note F).</i>					
MOROCCO (Tangier, Tetuan, Larache and French Zone).	3d. up to ½ oz., 6d. up to 3½ ozs., 3d. additional for each additional 3½ ozs.	6.0 p.m. daily. (Sunday, 7.0 a.m., with late fee).	(a) <b>Tangier and Casablanca</b> —evening of third day (inclusive).	2-4 days	Continuous.
ALGERIA—West.	do.	do.	(a) <b>Oran</b> —third evening or fourth morning (inclusive). (a) <b>Algiers</b> —fourth or fifth morning (inclusive).	Up to 2 days. Up to 8 hours.	Nearly continuous. (see Note F).
(5) <i>Cairo-Baghdad (see Note G).</i>	Note G.				
IRAQ (Mesopotamia).	3d. per oz.	6.0 p.m. on alternate Thursdays.	(a) <b>Baghdad</b> —in about 9 days.	Up to 16 days.	Continuous.
PERSIA—North and West (Tehran, Isfahan, etc., and as far as Bushire).	do.	do.	—	do.	

**Notes.**

A.—For postings in the public letter box each week-day, unless otherwise stated.

B.—A packet posted before or after the indicated times at the General Post Office, London, or corresponding times of collection elsewhere in London, would normally fall into an ordinary despatch by which it would reach its destination as soon as or sooner than by the next Air Mail (*see* paragraph 23).

F.—Packets must be plainly marked immediately below the Air Mail label (or manuscript equivalent) "Par avion de Toulouse." Packets posted in time to be included in Mails forwarded to France by the night boat, say on Monday, will normally be forwarded from Toulouse by air on Wednesday, and reach Casablanca on Wednesday evening. Particulars, so far as information is available, of the periods during which letters may usefully be posted by Air Mail to places in Algeria will be furnished on application to the Secretary, Air Mails, General Post Office, London, E.C. 1.

G.—Packets must be plainly marked immediately below the Air Mail label (or manuscript equivalent) "Cairo-Baghdad." The dates of the next fortnightly despatches from London will be as follows:—(On the evenings of Thursdays) October 16, 30, November 13, 27, December 11, etc. *Letters for Egypt, India or Australia cannot be sent by air.* For particulars of the Haifa-Baghdad Motor Service, *see* the Post Office Guide.

### III.—AIR PARCEL SERVICES TO HOLLAND AND GERMANY (including the British Army of the Rhine).

9. **Accepting Offices.**—Air parcels may be posted at any District or Branch Post Office in London, and at any Head Post Office in the Provinces. In many of the larger towns, such as Manchester and Birmingham, air parcels can also be handed in at one or more subordinate Post Offices. A list of these can be obtained on application at the local Head Office.

10. **Insured parcels** are not accepted for transmission by air.

11. The special facilities of **Express Delivery**, and (in the case of parcels for Holland but not for Germany) of **Cash-on-Delivery**, and **payment** by the sender of **Customs charges**, are afforded on the same conditions as in the case of the ordinary Parcel Post.

12. As regards **maximum weight and dimensions**, the **making out of Customs Declarations and Despatch Notes**, **compensation in the event of loss or damage**, **return in the event of non-delivery, etc.**, air parcels are subject to the **same regulations as parcels sent by ordinary parcel post**. It is **particularly important, in the case of an air parcel, that the relative Customs Declaration and Despatch Note should be completed with the utmost care and accuracy**; otherwise the parcel is liable to delay in Customs clearance and delivery at the other end, and may lose the benefit of transmission by air post. The sender must see that, either before or at the time of posting, an "**Air Mail**" label is carefully affixed to the parcel close to the address where it will not easily be overlooked.

13. **Route and time of transmission.**—By direct aeroplane from Croydon, usually on the day after posting, (i) to **Rotterdam** and **Amsterdam** for delivery there the same evening, and in all parts of **Holland** by the second morning, (ii) to **Cologne** for delivery there the same evening, or onward transmission to any part of **Germany** by ordinary route. Speedy Customs clearance of air parcels is given both in Holland and in Germany, and, even without payment of the extra fee for express delivery, the saving in time of transit by the use of the air post should be from one to several days.

14. As regards the **latest time at which** an air parcel may be **posted** at a given accepting Office, for transmission by the next air parcel despatch from London to the country of destination, enquiry should be made of the local Head Post Office.

15. **Fees** (inclusive of inland as well as air conveyance, but exclusive of express delivery, the fee for which is 6d. per parcel):—

Country of Destination.	For parcels not exceeding:—			
	2 lb.	3 lb.	7 lb.	11 lb.
Holland ... ..	3/-	3/-	6/-	8/6
Germany (civil addresses)...	3/6	6/-	6/-	8/6
do. (British Army of the Rhine and British Commissions) ... ..	2/-	5/6	5/6	8/-

#### IV.—AIR PARCEL SERVICES TO PARIS (SEMI-OFFICIAL).

16. Air Parcels may be posted for **Paris, but not for any other place in France.** Imperial Airways, Ltd., undertakes the clearance of the parcels through the French Customs and their subsequent delivery at any address within the walls of Paris at a combined charge to the addressee of 2 f. 75 per parcel. Delivery in many of the suburbs is also undertaken at a combined charge to the addressee of 6 f. 50 per parcel.

17. The sender, and not the Post Office or the Air Company, is responsible for seeing that the address of any parcel sent by air to Paris comes within the indicated area. If it does not, the parcel will ordinarily be returned undelivered to the sender (*see* paragraph 19). The names of the suburbs of Paris where delivery is undertaken can be ascertained at any accepting Office.

18. **Accepting Offices, etc.**—The regulations shown in paragraphs 9, 10, and 12 above apply. **The latter part of regulation 12 should be particularly observed. Redirection to places beyond Paris is not, however, undertaken,** and the services are **not available** for Cash-on-Delivery parcels or those on which the senders desire to undertake the payment of Customs charges.

19. **Undelivered Air Parcels for Paris.**—In the absence of other instructions, an undelivered air parcel is returned to the sender, who is liable for all charges incurred. These charges will include the cost of return by air, etc., and may also include French Customs charges. In view of the expense to which the sender may be put through the return of an air parcel, he is strongly recommended in every case to show clearly on the relative Despatch Note, and on the cover of the parcel, whether, in the event of non-delivery, the parcel is to be (a) treated as abandoned, or (b) delivered at an alternative address, or, if that is not possible, returned to him.

20. Air parcels may be sent to Paris by "EXPRESS" or "NON-EXPRESS" Service. An "EXPRESS" parcel is normally forwarded by air on the day after posting (*see* paragraph 22), and **delivered in Paris on the same evening or the following morning.** In the case of a NON-EXPRESS parcel the interval between posting and delivery is normally one or two days longer, but should still be substantially less than in the case of a parcel for Paris sent by the ordinary parcel post.

21. **Fees.**—The fees chargeable on such parcels (inclusive of inland as well as air conveyance, but exclusive of the Customs clearance and delivery charge payable by the addressee—*see* paragraph 16) are as follows:—

	For parcels weighing up to 2 lb.	2-5 lb.	5-8 lb.	8-11 lb.
"Express" service ... ..	1/9	3/-	4/6	6/-
"Non-express" service ... ..	1/6	2/3	3/3	4/3

22. **The latest time** at which a parcel (express or non-express) for Paris can be **posted** at any accepting Office so as to reach the London Aerodrome on the following morning may be ascertained by enquiry at that Office. At certain special Offices in central London "**express**" parcels for Paris may be **posted in the morning** for air conveyance on the same day **and delivery on the same evening or the following morning**—*see* separate London inset.

#### V.—MISCELLANEOUS.

23. When an Air Mail letter is posted at such a time that it will certainly reach its destination earlier if forwarded by the next ordinary Mail, or if the destination in question is served by more than one air route, the letter will be forwarded by the quickest route available, whether air or ordinary. If, however, the sender has indicated by a special marking on the cover of the letter that air transmission, or transmission by a certain air route, is desired even at the expense of delay, such special marking will, as far as possible, be observed.

24. On production of the cover, the Postmaster-General is prepared to enquire into any case of alleged **delay** in transmission of an outgoing Air Mail letter, and to refund the amount of the special Air Mail fee prepaid upon it, when it is clear that, through the fault of the Air Service or of the Post Office, there has been no gain by the use of the Air Mail.

25. **Warning.**—The Air Mail Services are liable to be altered from time to time. Alterations will be announced in the Press, and correction slips to this Leaflet will be issued from time to time until a new edition becomes necessary. Any member of the public who wishes to use the Air Mails should make sure that he has a copy of the current edition, and of any correction slips issued.

26. The issue of new editions of this Leaflet will be notified in the newspapers. Up-to-date information regarding the Air Mails, and a copy of the current edition of the Leaflet and of any relative correction slip, can be obtained by applying to the Secretary (Air Mails), General Post Office, London, E.C.1, or at a Head Post Office.

LONDON INSET TO AIR MAIL LEAFLET OF OCTOBER, 1924.

**LATEST TIMES of POSTING IN LONDON and at Croydon Aerodrome for the AIR MAILS.**

**A.—LETTER AIR MAILS** (see Sections I and II of the Air Mail Leaflet).

1. For the Mails despatched **from Croydon by aeroplane** to the Continent, the latest times of posting in London and at the Aerodrome Sub-Office are as shown in the table below :—

**LATEST TIMES of POSTING (not on Sunday).**

FOR	Aeroplane due to leave Croydon Aerodrome.	How posted.	G.P.O.	Fenchurch Street B.O.	Threadneedle Street B.O.	Lombard Street B.O.	S.W.D.O.	Piccadilly, Church Place B.O.	Parliament Street B.O.	W.D.O.	Charing Cross B.O.	W.C.D.O.	S.E.D.O.	Other Head District Offices.	Aerodrome Sub-Office Croydon.	
	a.m.		a.m.	a.m.	a.m.	a.m.	a.m.	a.m.	a.m.	a.m.	a.m.	a.m.	a.m.	a.m.	a.m.	
Holland (Amsterdam)	} 8.15	{ In public letter box. }	} 6.0	At District Offices in time for the collection at 2 a.m. Elsewhere in London in time for the last collection overnight.												
Germany (and beyond)																
Belgium, Germany (occupied areas and South)	} 9.0	{ In public letter box. }	} 6.45	Ditto.												
Holland																
France (and beyond)	10.30															
	} noon	{ † At Counter In public letter box. }	} 11.0 9.30	10.35	10.45	10.45	10.25	10.20	10.30	10.15	10.35	10.40	9.0	9.0		
					{ E.C. District 9 a.m. at larger B.O.'s, and 8.45 a.m. elsewhere. }	{ †9.30 φ9.0 }	9.0	9.0	{ †9.0 φ8.30 }	8.45	{ †10.0 φ8.45 }	{ †9.0 φ8.30 }	{ †9.0 φ8.30 }			

At counter until 15 minutes before due time of departure of Mail Aeroplane (See Col. 2).

‡ Registered Packets 5 minutes earlier.    † At Head Office.    φ Elsewhere in Town District (i.e., in S.W.1, W.1, etc.).

2. The facilities for late posting at the Aerodrome Sub-Office are provided for the benefit of letters which cannot be posted elsewhere in time to be forwarded by air to the Continent on the same day. Such letters must be specially handed in, and cannot be registered or insured.

3. For the Air Mails which are forwarded **for the first part of their journey by ordinary train and boat service**, viz., those closed at the General Post Office, London, at 6.0 p.m. (a) on alternate Thursdays for Iraq and Persia, (b) daily for Morocco, the latest times of posting in London are the same as for the ordinary Mails closed at the same time (a) on Thursdays for India, etc., (b) for France (see pages 586-591 of the Post Office Guide, July, 1924 edition). The arrangements for **Late Fee posting** are also the same.

**B.—PARCEL AIR MAILS** (see Section IV of the Air Mail Leaflet).

4. The special Offices in London (see paragraph 22 of the Leaflet) where **express** parcels for **Paris** (but not elsewhere) may be posted for air conveyance on the same day, and the relative latest times of posting at these Offices, are shown below :—

General Post Office ... ..	a.m.	10.55	Parliament Street Branch Office ...	a.m.	10.25
Fenchurch Street Branch Office ...	10.30	Western District Office ... ..	10.10		
Threadneedle Street Branch Office ...	10.40	Charing Cross Branch Office ... ..	10.30		
Lombard Street Branch Office ... ..	10.40	Western Central District Office ...	10.35		
South Western District Office ... ..	10.20	Croydon Head Office ... ..	9.45		
Piccadilly, Church Place Branch Office	10.15				