

AIR MAIL

SUMMER SERVICES, 1924.

I.—CONDITIONS OF POSTING FOR THE LETTER AIR MAILS.

1. Any kind of Letter Packet may be sent by Air Mail, *i.e.*, letters, postcards, printed papers and commercial papers and samples. Air Mail packets can be registered, but cannot at present be insured. An Air Mail packet may be posted in any of the ordinary ways of posting.

2. Any packet intended for transmission by Air Mail, besides conforming to the ordinary regulations of the letter post, must:—(1) bear an "Air Mail" label or manuscript equivalent, and sometimes a special marking in addition; (2) be prepaid with an Air Mail fee (*see* paragraph 4), in addition to the ordinary postage (inland, foreign or Imperial—*see* paragraph 6).

3. "Air Mail" labels may be obtained free of charge at any Head or Branch Post Office, or on written application from the Secretary (Air Mails), General Post Office, London, E.C.1. The label should be affixed to the top left-hand corner of the cover of the packet. If a label is not available, the cover of the packet should be marked in manuscript as prominently as possible, "By Air Mail"; but the use of the label is greatly to be preferred. If a special additional marking is required (*see* notes F and G to paragraph 9), it should always be inserted immediately beneath the label (or its equivalent).

4. The Air Mail fee must be prepaid with postage stamps in the ordinary way. Any packet which is not fully prepaid with the appropriate Air Mail fee will not be sent by Air Mail.

5. Express delivery at the place of destination is not covered by the Air Mail fee. If express delivery is desired as well as transmission by air, an additional fee of 6d. (per packet) must be paid, and the cover of the packet must be prominently marked with the word "Express." Similarly, if registration is required, the usual fee must be prepaid.

6. The ordinary postage due (in addition to the Air Mail fee) on an Air Mail packet should be prepaid at the rate applicable to the class of letter packet concerned, *i.e.*, at the letter rate, printed paper rate, sample rate, etc., as the case may be.

7. As regards the LATEST TIME OF POSTING for the Air Mails (a) in London—*see* the separate London inset, (b) in the Provinces—enquiry should be made at the local Head Office.

8.

II.—INLAND LETTER AIR MAILS.

Service and Office of Despatch.	Fee (<i>see</i> par. 2)	Latest Time of Posting at Head Office each week day.		Advantages offered in the way of:— (a) Delivery; (b) Connections (to more distant places).
		In public letter box.	With Late Fee of ½d. per letter.	
(1) Belfast to Liverpool. BELFAST	½d. per 2 oz.	5.35 p.m.	5.45 p.m.	(a) By earlier post generally in England (North excepted) and Wales (by first post next morning in London, Cardiff, Nottingham, etc.). (b) With despatches (i) from London next morning by Air Mail to the Continent and to Morocco (<i>see</i> Note), and also by ordinary Mail to the Continent, etc., (ii) on Tuesdays and Fridays with the next day's Mails from Southampton to the U.S.A., Canada, etc. (as shown in the P.O. Daily List).
Service Suspended Indefinitely.				
(2) Southampton to Guernsey.—Particulars, and the date of commencement, of this service will be announced later.				

NOTE:—As regards the morning Air Mails from London to the Continent and to Morocco, *see* Section III. A second Air Mail fee as there indicated must be prepaid.

III.—FOREIGN AND IMPERIAL LETTER AIR MAILS.

AIR ROUTE and COUNTRIES served.	Fee (see par. 2)	Mail closes in London (G.P.O.) (see Note A).	(a) Delivery normally obtained at certain principal places. (b) Onward connexion to more distant places by ordinary route.	Estd. saving in time of transit to more distant places.	Useful period of posting at G.P.O., London, each week-day (see Note B).
(1) <i>London to Paris.</i> FRANCE—except North Spain Austria (see also under (3)) Jugo-Slavia Bulgaria Greece Turkey	2d. per oz.	11.0 a.m. (at counter)	(a) Paris —same evening. Most of France next morning. (b) By night Mail trains from Paris same day.	Up to 24 hours	7.30 a.m. to 11.0 a.m.
(2) <i>London-Brussels-Cologne.</i> BELGIUM	2d. per oz.	7.15 a.m.	(a) Brussels, Antwerp —same afternoon or evening.		6.0 p.m. to 7.15 a.m.
GERMANY—Occupied areas	2d. per oz. (occupied areas only)	7.15 a.m.	(a) Cologne (Rhine Army) —same afternoon. (Civil addresses)—same afternoon if express fee prepaid.		12 noon to 7.15 a.m. 6.0 p.m. to 7.15 a.m.
(3) <i>North European (London—Amsterdam—Berlin, and Rotterdam—Hamburg—Copenhagen).</i> HOLLAND	2d. per oz.	6.0 a.m. 1.35 p.m.	(a) Amsterdam —same afternoon, Rotterdam —same evening. (a) Rotterdam and Amsterdam —same evening. Elsewhere—next morning (at The Hague, &c., by first post).		6.0 p.m. to 6.0 a.m. 6.0 a.m. to 1.35 p.m.
GERMANY—North (places beyond Hanover) and Bavaria Czecho-Slovakia Austria Hungary Poland Russia East Baltic States	3d. per oz.	6.0 a.m.	(a) Hanover, Berlin —same afternoon if express fee prepaid. Hamburg, Dresden, &c. , by first post next morning. (b) By night Mail trains from Berlin same day.		Continuous (Hamburg and district); 6.0 p.m. to 1.35 p.m. (elsewhere).
GERMANY—All parts. Also Czecho-Slovakia, Austria, Hungary & Poland. But see Note C	3d. per oz.	1.35 p.m.	(b) By train from Amsterdam same night (delivery in Hanover, Hamburg, Berlin, etc. , next morning).		
Hamburg and district	3d. per oz.	6.0 p.m. (ex. Sat.)	(a) Hamburg —next afternoon.		
DENMARK	4d. per oz.	7.30 a.m. (ex. Sat.). 7.0 a.m. on Sunday (see Note D). 6.0 p.m. (ex. Sat.).	(a) Copenhagen —afternoon next day. (a) Copenhagen —next evening.		Continuous (except 6 p.m. Friday to 6 p.m. Saturday).
NORWAY—All parts— <i>but see Note E.</i>	4d. per oz.	6.0 p.m. (ex. Sat.).	(a) Christiania —afternoon of next day but one.		7.30 a.m. to 6 p.m. (West Norway excepted—see Note E).
SWEDEN—Part.	4d. per oz.	7.30 a.m. (as for Denmark)	(b) By train from Copenhagen to Malmö and district (Helsingborg, Lund, etc.).		As for Denmark.
.. —All parts		6.0 p.m. (ex. Sat.).	(a) Stockholm —forenoon of next day but one.		
Finland	4d. per oz.		(b) By night steamer from Stockholm to Abo or Helsingfors.	24 hrs.	7.30 a.m. to 6.0 p.m.
(4) <i>Toulouse—Casablanca (see Note F).</i> MOROCCO (Tangier, Tetuan, Larache and French Zone).	3d. up to ½ oz., 6d. up to 3½ ozs., 3d. additional for each additional ¾ ozs.	7.30 a.m. daily.	(a) Tangier and Casablanca —morning of third day (inclusive).	2-4 days	Continuous.
(5) <i>Cairo-Baghdad (see Note G).</i> IRAQ (Mesopotamia).	3d. per oz.	6.0 p.m. on alternate Thursdays.	(a) Baghdad —in about 9 days.	Up to 16 days.	Continuous.
PERSIA—North and West (Tebran, Isfahan, etc. and as far as Bushire).	3d. per oz.	do.	—	do.	Continuous.

Notes.

- A.—For postings in the public letter box each week-day, unless otherwise stated.
- B.—A packet posted before or after the indicated times at the General Post Office, London, or corresponding times of collection elsewhere in London, would normally fall into an ordinary despatch by which it would reach its destination as soon as or sooner than by the next Air Mail (see paragraph 23).
- C.—This despatch is not available for registered correspondence for places in Germany and in countries beyond it.
- D.—After 11 p.m. on Saturday letters must bear a Late Fee of 3d. and be posted in the special box.
- E.—For letters to West Norway the only useful periods of posting are 8.30 a.m. to 6.0 p.m. on Tuesday and Thursday.
- F.—Packets must be plainly marked immediately below the Air Mail label (or manuscript equivalent) "Par avion de Toulouse." Packets posted in time to be included in Mails forwarded to France by the first day boat, say on Monday, will normally be forwarded from Toulouse by air on Tuesday, and reach Casablanca on Wednesday morning.
- G.—Packets must be plainly marked immediately below the Air Mail label (or manuscript equivalent) "Cairo-Baghdad." The dates of the next fortnightly despatches from London will be as follows:—(On the evenings of Thursdays) June 26, July 10, 24, August 7, 21, etc. *Letters for Egypt, India or Australia cannot be sent by air.* For particulars of the Haifa-Baghdad Motor Service, see the Post Office Guide.

IV.—AIR PARCEL SERVICES TO HOLLAND, GERMANY, DENMARK, NORWAY AND SWEDEN.

10. **Accepting Offices.**—Air parcels may be posted at any District or Branch Post Office in London, and at any Head Post Office in the Provinces. In many of the larger towns, such as Manchester and Birmingham, air parcels can also be handed in at one or more subordinate Post Offices. A list of these can be obtained on application at the local Head Office.

11. **Insured** parcels are not accepted for transmission by air.

12. The special facilities of **Express Delivery, Cash-on-Delivery, and payment** by the sender of **Customs charges** are afforded on the same conditions, and for the same countries, as in the case of the ordinary Parcel Post.

N.B.—There is no Cash-on-Delivery service to **Germany**, nor can the payment of Customs charges on parcels for that country be undertaken by the sender. Further, the air parcel post is not available for parcels addressed to the British Army and Commissions in Germany.

13. As regards **maximum weight and dimensions, the making out of Customs Declarations and Despatch Notes, compensation in the event of loss or damage, return in the event of non-delivery, etc.**, air parcels are subject to the **same regulations as parcels sent by ordinary parcel post**. It is particularly important, in the case of an air parcel, that the relative **Customs Declaration and Despatch Note should be completed with the utmost care and accuracy**; otherwise the parcel is liable to delay in Customs clearance and delivery at the other end, and may lose the benefit of transmission by air post. The sender must see that, either before or at the time of posting, an "**Air Mail**" label is carefully affixed to the parcel close to the address where it will not easily be overlooked.

14. **Route and time of transmission**—(i) To **Holland** by direct aeroplane from Croydon, usually on the day after posting, and delivery the same evening (Rotterdam and Amsterdam), or on the second morning (all parts). (ii) To Countries beyond Holland, by ordinary night Mail from London to Rotterdam, thence by air next day to Hamburg (for **Germany**), and to Copenhagen (for **Denmark, Sweden and Norway**). Saving in time of transit (even without payment of the extra fee for express delivery) to Holland, Germany and Denmark, 1-3 days, to Sweden and Norway, 2-4 days.

15. As regards the **latest time at which** an air parcel may be **posted** at a given accepting Office, for transmission by the next air parcel despatch from London to the country of destination, enquiry should be made of the local Head Post Office. (For transmission to Germany, Denmark, Norway and Sweden, the latest time of posting at an accepting Office in London will be as shown on pages 654-5 of the Post Office Guide, January, 1924, edition, for the ordinary parcel Mails to the Continent of Europe.)

16. **Fees** (inclusive of inland as well as air conveyance, but exclusive of express delivery, the fee for which is 6d. per parcel):—

Country of Destination.	For parcels not exceeding:—			
	2 lb.	3 lb.	7 lb.	11 lb.
Holland	3/-	3/-	6/-	8/6
Germany	3/6	6/-	6/-	8/6
Denmark	3/9	6/6	6/6	9/6
Norway	4/-	7/-	7/-	10/6
Sweden	4/-	7/-	7/-	10/6

V.—AIR PARCEL SERVICES TO PARIS (SEMI-OFFICIAL).

17. Air Parcels may be posted for **Paris, but not for any other place in France.** Imperial Airways, Ltd., undertakes the clearance of the parcels through the French Customs and their subsequent delivery at any address within the walls of Paris at a charge to the addressee of 1 f. 25 per parcel. Delivery in many of the suburbs is also undertaken at a charge to the addressee of 5 f. per parcel.

The sender, and not the Post Office or the Air Company, is responsible for seeing that the address of any parcel sent by air to Paris comes within the indicated area. If it does not, the parcel will ordinarily be returned undelivered to the sender (see paragraph 19). The names of the suburbs of Paris where delivery is undertaken can be ascertained at any accepting Office.

18. **Accepting Offices, etc.**—The regulations shown in paragraphs 10, 11, and 13 above apply. **The latter part of regulation 13 should be particularly observed. Redirection to places beyond Paris is not, however, undertaken,** and the services are **not available** for Cash-on-Delivery parcels or those on which the senders desire to undertake the payment of Customs charges.

19. **Undelivered Air Parcels for Paris.**—In the absence of other instructions, an undelivered air parcel is returned to the sender, who is liable for all charges incurred. These charges will include the cost of return by air, etc., and may also include French Customs charges. In view of the expense to which the sender may be put through the return of an air parcel, he is strongly recommended in every case to show clearly on the relative Despatch Note, and on the cover of the parcel, whether, in the event of non-delivery, the parcel is to be (a) treated as abandoned, or (b) delivered at an alternative address, or, if that is not possible, returned to him.

20. Air parcels may be sent to Paris by "EXPRESS" or "NON-EXPRESS" Service. An "EXPRESS" parcel is normally forwarded by air on the day after posting (see paragraph 22), and **delivered in Paris on the same evening or the following morning.** In the case of a NON-EXPRESS parcel the interval between posting and delivery is normally one or two days longer, but should still be substantially less than in the case of a parcel for Paris sent by the ordinary parcel post.

21. **Fees.**—The fees chargeable on such parcels (inclusive of inland as well as air conveyance, but exclusive of the delivery charge payable by the addressee—see paragraph 17) are as follows:—

	For parcels weighing up to 2 lb.	2-5 lb.	5-8 lb.	8-11 lb.
"Express" service	1/9	3/-	4/6	6/-
"Non-express" service	1/6	2/3	3/3	4/3

22. **The latest time** at which a parcel (express or non-express) for Paris can be **posted** at any accepting Office so as to reach the London Aerodrome on the following morning may be ascertained by enquiry at that Office. At certain special Offices in central London "**express**" parcels for Paris may be **posted in the morning** for air conveyance on the same day **and delivery on the same evening or the following morning**—see separate London inset.

VI.—MISCELLANEOUS.

23. When an Air Mail letter is posted at such a time that it will certainly reach its destination earlier if forwarded by the next ordinary Mail, or if the destination in question is served by more than one air route, the letter will be forwarded by the quickest route available, whether air or ordinary. If, however, the sender has indicated by a special marking on the cover of the letter that air transmission, or transmission by a certain air route, is desired even at the expense of delay, such special marking will, as far as possible, be observed.

24. On production of the cover, the Postmaster-General is prepared to enquire into any case of alleged **delay** in transmission of an outgoing Air Mail letter, and to refund the amount of the special Air Mail fee prepaid upon it, when it is clear that, through the fault of the Air Service or of the Post Office, there has been no gain by the use of the Air Mail.

25. **Warning.**—The Air Mail Services are liable to be altered from time to time. Alterations will be announced in the Press, and correction slips to this Leaflet will be issued from time to time until a new edition becomes necessary. Any member of the public who wishes to use the Air Mails should make sure that he has a copy of the current edition, and of any correction slips issued.

26. The issue of new editions of this Leaflet will be notified in the newspapers. Up-to-date information regarding the Air Mails, and a copy of the current edition of the Leaflet and of any relative correction slip, can be obtained by applying to the Secretary (Air Mails), General Post Office, London, E.C.1, or at a Head Post Office.

LATEST TIMES of POSTING IN LONDON and at Croydon Aerodrome for the AIR MAILS.

A.—LETTER AIR MAILS (see Sections I and III of the Air Mail Leaflet).

1. For the Mails despatched from Croydon by aeroplane to the Continent, the latest times of posting in London and at the Aerodrome Sub-Office for air transmission on the same day are as shown in the table below:—

LATEST TIMES of POSTING (not on Sunday).

FOR	Aeroplane due to leave Croydon Aerodrome.	How posted.	G.P.O.	Fenchurch Street B.O.	Threadneedle Street B.O.	Lombard Street B.O.	S.W.D.O.	Piccadilly, Church Place B.O.	Parliament Street B.O.	W.D.O.	Charing Cross B.O.	W.C.D.O.	S.E.D.O.	Other Head District Offices.	Aerodrome Sub-Office Croydon.	
Holland, Germany (and beyond)	8.0	{ In public letter box. }	6.0	—	—	At District Offices in time for the collection at 2 a.m. Elsewhere in London in time for the last collection overnight.										
Belgium, Germany (occupied areas)	9.30	{ In public letter box. }	7.15	—	—	Ditto.										
France (and beyond)	noon	{ † At Counter In public letter box. }	11.0 9.30	10.35 { E.C. District 9 a.m. at larger B.O.'s, and 8.45 a.m. elsewhere. }	10.45 { }	10.45 { }	10.25 +9.30 φ9.0	10.20 9.0	10.30 9.0	10.15 { +9.0 φ8.30 }	10.35 { }	10.40 { +10.0 φ8.45 }	9.0 +9.0 φ8.30	9.0 +9.0 φ8.30	At counter until 15 minutes before due time of departure of Mail Aeroplane (see Col. 2).	
Holland (and beyond)	p.m. 3.0	{ † At Counter In public letter box. }	p.m. 1.35 noon	p.m. 1.10 a.m. 11.0	p.m. 1.20 a.m. 11.0	p.m. 1.20 a.m. 11.0	— 11.0	10.20 10.0	10.30 10.0	— 11.0	10.35 10.30	— 11.0	— 11.0	— 11.0		
														(10.30 at Paddington D.O.)		

‡ Registered Packets 5 minutes earlier. † At Head Office. φ Elsewhere in Town District (i.e., in S.W.1, W.1, etc.).

2. The facilities for late posting at the Aerodrome Sub-Office are provided for the benefit of letters which cannot be posted elsewhere in time to be forwarded by air to the Continent on the same day. Such letters must be specially handed in, and cannot be registered or insured.

3. For the Air Mails which are forwarded for the first part of their journey by ordinary train and boat service, viz., those closed at the General Post Office, London, at (a) 6.0 p.m. for Germany, etc., and, on alternate Thursdays, for Iraq and Persia, (b) 7.30 a.m. for Morocco, the latest times of posting in London are the same as for the ordinary Mails closed at the same time (a) for Germany, and, on Thursdays, for Iraq, India, etc., (b) for France (see pages 580-582 of the Post Office Guide, January, 1924 edition). The arrangements for Late Fee posting are also the same.

B.—PARCEL AIR MAILS (see Section V of the Air Mail Leaflet).

4. The special Offices in London (see paragraph 22 of the Leaflet) where express parcels for Paris (but not elsewhere) may be posted for air conveyance on the same day, and the relative latest times of posting at these Offices, are shown below:—

General Post Office	a.m. 10.55	Parliament Street Branch Office ...	a.m. 10.25
Fenchurch Street Branch Office ...	10.30	Western District Office	10.10
Threadneedle Street Branch Office ...	10.40	Charing Cross Branch Office	10.30
Lombard Street Branch Office	10.40	Western Central District Office ...	10.35
South Western District Office	10.20	Croydon Head Office	9.45
Piccadilly, Church Place Branch Office	10.15		